



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211012 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref no. IIIT-A/DR(S&P)/ 151 /2016
Date: 04/08/2016

Enquiry Letter

M/s.
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Ph. No.:

Sub: Quotation for Aluminium Partition Work & Vertical Blinds at IIIT-Allahabad

Enquiry issue date: 04.08.2016
Last submission date: 16.08.2016 at 12:00 Noon
Opening of Bid: 16.08.2016 at 4:00 PM
EMD Amount: Rs.2,000/- (Two Thousand Only)

Dear Sir,

Institute intends to purchase the "**Aluminium Partition Work & Vertical Blinds at IIIT-Allahabad**" for which quotations are invited as per details given in below:-


Sl. No.	Item/Specification	Unit	Qty.	Unit rate in Rs.	Total Rs.
A -Aluminium Partition Work					
1.	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) : Polyester powder coated aluminium (minimum thickness of polyester powder coating 50 micron) (DSR-2014, no. 21.1.2.3	Kgs	101.80		
2.	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. (Cost of aluminium snap beading shall be paid in basic item): With float glass panes of 5.50 mm thickness (DSR-2014, No. - 21.3.2)	Sqm	21.50		
3.	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. 21.3.2 With float glass panes of 5.50 mm thickness.	SqM	10.5		
4.	Providing and fixing 100mm brass locks (best make of approved quality) for aluminium doors including necessary cutting and making good etc. complete. (DSR_2014, No. - 21.13	Each	1.00		

5.	Providing and fixing aluminium tubular handle bar 32 mm outer dia, 3.0 mm thick & 2100 mm long with SS screws etc .complete as per direction of Engineer-in-Charge. Powder coated minimum thickness 50 micron aluminium tubular handle bar. (DSR-2014, No.-21.12.2	Each	2.00		
B - Vertical Blinds for windows:					
6.	Supply of 100mm wide vertical Blinds of VISTA make of colour Abstract/ Ribcord/Drizzle/Trans/Silky or Black out similar as existing in admin maind building including all accessories like mounting bracket, Slider rails, weight with holding hooks suitable for different sizes of given window dimentions at IIIT-A.	SqM	9.00		
7.	Installation of item sl. no. 1 on different sizes of windows of Admin Extn. Building at IIITA, Jhalwa Campus Allahabad including required fixing fastner& labour	Nos	2.00		
Total -					
Taxes (if any)-					
Grand Total -					

You are requested to submit the sealed quotation by courier/speed post with complete details of specifications, terms & conditions etc. latest by **16.08.2016 at 12:00 noon**. Quotations duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (S&P), IIIT-A. Basic rate, taxes and freight charges etc. must be quoted separately.

Note:

1. F.O.R. destination at IIIT-A, Deoghat Jhalwa, Allahabad.
2. Preference will be given to Govt. approved contractors.
3. Tender EMD should be in a form of Demand Draft/FDR in favour of "**Indian Institute of Information Technology Allahabad**" payable at Allahabad (**Any tender/quotation without EMD will not be considered**).
4. The EMD will be returned to the unsuccessful bidders within 15 days and to the successful bidders after supply and satisfactory report form user end.
5. The tender will be opened in the presence of the tenderers, or authorized representatives interested to be present on 16/08/2016 at 4:00 PM with authorization letter.
6. Quoted rate should be valid at least for 60 days.
7. Enquiry must be quoted in prescribed format as above on the letter head of the firm/vendor with seal and signature.
8. Work should be completed within 30 days from the receipt of the purchase order. If the work delayed beyond the stipulated time of completion of work, penalty of 1% per weeks and maximum upto 10% of the total cost may be imposed at the discretion of competent authority. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
9. The quality and specification be adhered to strictly. If not found according to specification, supply will not be accepted.
10. Conditional tenders will not be considered in any case. They will be summarily rejected.
11. Payment will be made within fifteen days after satisfactory report from users end.
12. May feel free to contact on E-mail-info.purchase@iiita.ac.in, Ph. No. : 0532-2922051.
13. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatorily on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
14. It is most essential that it should be mentioned clearly that the price basis, payment terms, works schedule taxes and duties, validity, transportation charges.
15. The lowest rate will not be the basis of claim to get the order.
16. All disputes are subject to Jurisdiction of Allahabad Courts.
17. Vendors are desired to mention enquiry reference number, subject, due date contact address etc on envelops. Incomplete quotation will not be accepted.


(Dr. Seema Shah)
Deputy Registrar (S&P)

Copy to:

- Hon'ble Director for kind information.